

Guide to Topsham Communications DVR

Time Shifting

- Pause Live TV: To pause a live show currently in progress:
 - Press the *Pause* button at the bottom of the remote.
 - Press *Play* to continue from that point. The *Fast Fwd* button will fast forward through the video from the time it was paused to current time, or “live TV”. To return to “live TV” press the *Stop* button.
- *Rewinding: The rewind capability can only be used on a recorded program. It cannot be used when watching live TV.

To Record a Program

- To Record the Program You are Watching:
 - Press the *Record* button on the bottom left of the remote or the red quick key near the *Navigation arrows*.
- To Record a Program in the Future:
 - Using the *Channel Guide*, find the program that you would like to watch/record. Highlight that program using the *Navigation arrows* then press *OK*. The box will ask you what you would like to do. Use the *Navigation arrows* to select the operation and press *OK*. If you choose to *Record*, the program will be added to the *Scheduled Programs* in your *Menu*.
 - *Record Series*: will schedule to record that program anytime on any channel, regardless if the episode is new or a repeated show. To cancel the *Record Series* capability, select *Interrupt Series* in the recording menu screen.

To View/Watch Recorded Programs

- To View/Change Scheduled Recordings:
 - Use the *Menu* and select *Recorded Programs*. Select the way you would like to view the programs (ie, All by Date) using the *Navigation arrows* and press *OK*. All scheduled recordings will appear with a clock symbol on the right of the screen.
 - To make any changes to that recording, use the *Navigation arrows* to select the program and press *OK*. You will be asked to select an option. Use the *Navigation arrows* to select which option you would like then press *OK*.
- To View/Watch/Delete Previously Recorded Programs:
 - To View: Use the *Menu* and select *Recorded Programs*. Select the way you would like to view the programs (ie, All by Date) using the *Navigation arrows* and press *OK*. Successfully recorded programs will appear with a green circle with a check on the right of the screen.

- To Watch: Use the *Menu* and select *Recorded Programs*. Select the way you would like to view the programs (ie, All by Date) using the *Navigation arrows* and press *OK*. Select the recording you would like to watch and press *OK*. *Start* will begin the program from the beginning. *Resume* will begin a program from where it was left off if already viewed.
- To Delete: Use the *Menu* and select *Recorded Programs*. Select the way you would like to view the programs (ie, All by Date) using the *Navigation arrows* and press *OK*. Select the recording you would like to delete and press *OK*. Click *REMOVE*. Your recording should then be removed from your list of recordings.